

Janet Eriksson
Dahlonega GA • jlynn.erik@gmail.com • janeteriksson.com

SUMMARY

Content writer, editor, proofreader, coach: blogs, web content, e-books, books.
Self-starter, team supporter, creative, encouraging, detail-oriented, invested.

EXPERIENCE

Janet Eriksson, Dahlonega, GA Feb 2003 – Present
Content Writer, Book Editor, Proofreader, Writing Coach

- Helped clients increase prospect engagement, web presence, and thought leadership through content strategy and engaging, SEO-friendly content.
- Edited, ghostwrote, or authored 44 books.
- Coached writers to develop voice, message, blogs, books.

Transitional Housing Nonprofit, Dahlonega, GA Aug 2022 – Feb 2025
Program & Operations Liaison

- Managed holistic program and guided residents transitioning from homelessness.
- Helped executive director with communications, research, writing, editing, website.
- Worked with pro-bono attorneys to edit manuals and documents.
- Trained volunteers and interns; managed onsite operations.

Dahlonega United Methodist Church, Dahlonega, GA Jan 2009 – Aug 2015
Ministry Intern

- Taught classes, facilitated curriculum and events.
- Wrote, edited, proofread written communications.
- Created and coached writing group.
- Led and wrote materials for jail ministry.
- Preached and spoke at conferences.

Eagle Ranch, Flowery Branch, GA Aug 2008 – Jul 2010
Creator/Instructor – Writing Lab
Parapro – Language Arts

- At a group home for at-risk teens, created, designed, and taught a twice-weekly student writing lab, where students wrote magazine articles, group stories, a school booklet, and standalone pieces.
- Served as language arts parapro at the onsite school for 6-9th grades; also assisted with activity days, field trips, elective theater class.

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VOLUNTEER EXPERIENCE

Front of House Volunteer, The Holly Theatre
Jail Minister, Lumpkin County Detention Center
School Mentor, Lumpkin County Schools
Executive Board Member, Waypoint Ministries
Short-Term Missionary, Various Locations

SKILLS

Content Writing
Book Writing
Workshops

Blog / Web Writing
Book Editing
Teaching

E-Book Writing
Book Coaching
Speaking

EDUCATION

M.Div.
Asbury Theological Seminary

M.A. International Relations
Boston University
Master's Thesis: Japan's Oil Policy

B.A. Political Science
University of Florida
Senior Thesis: Poland's Environmental Policy